

**SOUTH YREKA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

MINUTES

January 8, 2020 – 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by Chair Liz Bowles at 7:12 p.m. at the South Yreka Fire Hall located at 3420 Easy Street, Yreka, California. A quorum was established.

PRESENT:

Board: Liz Bowles, Rick Greene, Craig Scott, Zeke Melquist, Virgil Hardy.

Department: Chief Bernie Paul

Others: Marcia Buchanan

Absent:

APPROVAL OF MINUTES:

Rick Greene made a motion to approve the November 6, 2019 minutes and the December 4, 2019 minutes. Liz Bowles seconded the motion. All ayes, no nays. Motion carried.

OPEN COMMENTS PERIOD:

None at this time.

TREASURER'S REPORT:

See attached report from Marcia Buchanan:

Rick Greene made a motion to accept the December 2019 Financial Report. Craig Scott seconded the motion. All ayes, no nays. Motion carried.

MSC to pay bills. (Rick/Craig)

AUXILIARY REPORT:

None at this time.

CHIEF'S REPORT:

- See attached Roster, Response Report, and Chief's report
- Training: Radios, hoses, different equipment on the engines. Just started VMS training – going over to Montague – everyone will be current. Dale Frost is giving the training at no charge. New tools (Title XXII) are great. EMR will have a fee of \$100 for a 4-year period.
- SCBAs are out getting the markings validated – Should be delivered soon.
- E612 had a block heater installed and heater/blower motor replaced
- LAFCO: Application and meeting on Tuesday, January the 14th at 9:45 in the Community Development Department.
- Workload will increase by 20 calls but SYRFD already responds to these calls. Financial Analysis needs to be complete to figure the changes: heat, electricity, projections for Workers Comp., etc.
- Bernie will respond to Jenny's email regarding "struggling" in regard to: Auditors number discrepancies, block grant, temporary agreement, legal description, etc.
- GIS Platform is still being worked on.
- Next meeting Bernie will have a 5-year plan regarding office restructuring, station and equipment for the Board to review.
- Bernie found the heater issue in Bay 5 and has replaced the old fixture that caused a large power bill.
- Jay Perkins would like to come back and give a presentation for a grant through United Way for fire

safety, materials, etc. Jay will write the grant with a storyboard with fire histories, etc. to be presented during Fire Prevention Week.

Craig Scott made a motion to accept the Chief's Report. Virgil Hardy seconded the motion. All ayes, no nays. Motion carried.

OLD BUSINESS:

- Building Maintenance: No leaks in the roof.
- Short and Long-Term Goals: will be in the Five-Year Plan.
- Building Maintenance – office space: Firefighters will design expansion of training room, office space and present to the Board.
- Website: Zeke found 3 different services for building a website. WIX provides linked email and Domain name will cost \$15/year, with a 3 year program paid in advance would be \$118/year.

Craig Scott made a motion to accept the WIX company for website for South Yreka Fire. Zeke Melquist seconded the motion. All ayes, no nays. Motion carried.

- Zeke will continue to work on the Website project.

NEW BUSINESS:

- EDD letter addressing payroll vs. volunteers. County Counsel should be involved in helping to determine the proper path to take. Bernie suggested all departments through Chief's Assoc. stick together.

CORRESPONDENCE:

- LAFCO meeting invitation.
- Pink slip for new engine.

ADJOURN:

Liz Bowles adjourned the meeting at 8:21 p.m.

Respectfully submitted,

Michelle Rush

Michelle Rush, Recording Secretary

SOUTH YREKA FIRE PROTECTION DISTRICT
Financial Report for January 2020

FY 19/20 Appropriation \$190,000

Beginning Balance: **\$ 63,795.64**

Expenditures: January 2020

728000	Northland Communications	107.48	internet
728000	AT&T	19.74	phone
728000	Yreka Transfer	26.25	trash
728000	Voyager Fleet System	246.96	fuel/trucks
728000	Pacific Power	677.90	electric
728000	Cross Petroleum	212.59	heating oil
728000	Cascade Fire Equipment	176.96	batteries
728000	G & G Hardware	86.19	electric heater thermostat
728000	Target Solutions	1,832.75	training record platform
728000	CalChamber	54.09	2020 posters
728000	A-1 Automotive	3,378.34	maint/repair E612
728000	Cascade Fire Equipment	587.73	axe/halligan
623100	FASIS	1,892.00	3 rd Qtr work comp

TOTAL: January 2020 \$ 9,298.98

ENDING BALANCE (as of 01/31/2020) **\$ 54,496.66**

Income:

Balance Forward:	\$ 30,761.20
Crown Castle (01/01/2020)	638.97
Total for month	\$ 638.97
Fiscal Year 19/20 Total	\$ 31,400.17

M. Buchanan, SYFPD

February 5, 2020

Total YTD Expenditures \$135,503.34

(Percent of total budget = 71.25%)