

**SOUTH YREKA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

***MINUTES***

**March 4, 2020 – 7:00 p.m.**

**CALL TO ORDER:**

The meeting was called to order by Chair Liz Bowles at 7:07 p.m. at the South Yreka Fire Hall located at 3420 Easy Street, Yreka, California. A quorum was established.

**PRESENT:**

Board: Liz Bowles, Rick Greene, Zeke Melquist, Virgil Hardy, Craig Scott

Department: Chief Bernie Paul

Others: Guest Marie Hunter

Absent: Marcia Buchanan

**APPROVAL OF MINUTES:**

Tabled until next month.

**OPEN COMMENTS PERIOD:**

None at this

**TREASURER'S REPORT:**

See attached report from Marcia Buchanan:

Marcia suggested to Liz to present to the Board, a fund transfer of \$25,000 out of the Equipment Fund and move it to the General Fund.

Craig Scott made a motion to approve a Fund Transfer to move \$25,000 from the Equipment Fund to the General Fund. Virgil Hardy seconded the motion. All ayes, no nays. Motion carried.

Rick Greene made a motion to accept the February 2020 Financial Report. Craig Scott seconded the motion. All ayes, no nays. Motion carried.

MSC to pay bills. (Rick/Virgil)

**AUXILIARY REPORT:**

Bernie Paul reported on the Auxiliary meeting.

- Elections were held for the Secretary position. Signatures were obtained for needed paperwork.
- Fundraising was discussed.
- Annual letter will be similar to last year with changes made for current items. If the Board wants to get anything in the letter, let Bernie know. It will also include a Chief's Report, information on the expansion, etc., and information about Tish's Citizen of the Year award. It will be sent to our District residents as well as the expansion residents.
- Auxiliary Fund Balance is approximately \$40,000.

## CHIEF'S REPORT:

- See attached Roster, Response Report, and Chief's report
- Training: Drivers training, ventilation, medical, flue fires, TIC, New York hook, AEDs. Jaws, cutters and spreaders
- Equipment: Pump on 614 has been leaking – Bernie went to change the seal and it turned out to be the plug was corroded. Replaced plug and 614 is good and back in service.
- Need to install a water main shut-off (hand valve) so it can be turned off in an emergency.
- Need to fill out LAFCO application.
- LAFCO letter for Sphere of Influence for the expansion. To get on the Agenda for March 17, 2020, we need to approve a fee of \$1100.00. It will probably be waived and forwarded to the LAFCO fee. Discussion followed regarding the County picking up these fees since we are doing the favor. Bernie suggested having a meeting and invite Terry and Michael Kobseff to figure this out. Craig suggested a Special Meeting. Zeke suggested we wait to be on the Agenda later so we can iron out the facts about who is paying for these cumulative fees. At this point, we are paying money from our District to help the people involved in the expansion. So having a meeting with the Board of Supervisors before the LAFCO meeting may be a good idea.
- Bernie suggested we get the Auxiliary to pay the \$1100.00 so it is not coming out of the taxpayer funding.

Craig Scott made a motion to approve that the Auxiliary pay the fee of \$1100.00 to LAFCO so we can be on the LAFCO Agenda for the March 17<sup>th</sup> meeting to designate our Sphere of Influence but we will go no further until we get a clear understanding from the County of how this process will proceed including fees within a set timeline. Rick Greene seconded the motion. All ayes, no nays. Motion carried.

- Siskiyou County Fire Chief's Assoc. is still moving forward with GIS platform through the County. Bernie is working on a training plan and hook up for cell service for the iPad use. Bernie will bring the letter thanking Dale Frost for training at no cost for the Board to sign.
- GIS Platform is still being worked on. This will be dove-tailed with what Dale was reporting.
- Still working with firefighters on the 5-year plan regarding office restructuring, station and equipment.
- Bernie got four-gas monitor from OES. The monitor records CO<sub>2</sub>, O<sub>2</sub> levels, LEE, & H<sub>2</sub>O. The county has the equipment for calibrating.
- Physicals for firefighters are needed. We have the duty of making the physicals available, but we can't make them have a physical. Discussion followed regarding liabilities if they don't have a physical. Bernie and Liz will check on the legalities involved.
- Bernie will check on iPads through Verizon and US Cellular.
- CalFire Engine Sale is going on right now. It is a fixed price sale with a priority list for bidding. We are in the 3<sup>rd</sup> division. There are 5 Model 14s and 11 Model 15s priced from 10,000 to 8,000. They are a Type 3 engine that meets the NFPA requirements so it is allowed to go out on Strike teams. Our old Model 14 would go down to the expansion station or go up for sale.

Rick Greene made a motion to allow bidding up to \$10,000 for a Type 3 Engine at the CalFire Engine Sale. Zeke Melquist seconded the motion. All ayes, no nays. Motion carried.

- Bernie will go down next Wednesday to look at the engines.
- Doug will bring information on Trish Cummings for Citizen of the Year to Bernie tomorrow.
- Firefighters of the Year Dinner is coming up. We have 5 firefighters attending. Bernie bought the tickets for \$100.00.

Craig Scott made a motion to reimburse Bernie for the \$100.00 spent for the Firefighter of the Year dinner. Zeke Melquist seconded the motion. All ayes, no nays. Motion carried.

- Firesafe Council has been working on the Greater Yreka Project for 10 years and it is finally ready to go.

Rick Greene made a motion to accept the Chief's Report. Zeke Melquist seconded the motion. All ayes, no nays. Motion carried.

**OLD BUSINESS:**

- Short and Long-Term Goals: pending.
- Building Maintenance – office space: part of Chiefs 5-year plan.
- Expansion: see Chief's report.
- Website: Zeke will work with Liz this week on learning Website. Email will be added at \$72.00 a year.

**NEW BUSINESS:**

- Gann Limit Override – pending – when is the cut off date for getting our argument into the Voter Guide.

**CORRESPONDENCE:**

- Wayne Hammer send a letter out regarding delinquent property owners in district.
- Mayten has an Engine with a great auxiliary that has 30,000 miles. Bernie is interested in purchasing.

**ADJOURN:**

Liz Bowles adjourned the meeting at 8:24 p.m.

Respectfully submitted,

*Michelle Rush*

Michelle Rush, Recording Secretary